

Friends of the Salem Library

August 17, 2020

Attendees: Carl Nawrocki (Chair), Sue Butler, Vicky Coffin, Bart Drennen, Carol Irwin, Heidi Preston

This meeting was held virtually via Zoom due to the Coronavirus Pandemic. Martha Giegel was not present at the meeting so minutes were taken by Heidi Preston.

Carl called the meeting to order at 7:12 p.m.

Additions to Agenda: N/a

General Business:

Secretary's Report: Martha emailed the minutes from the 5/11/20 meeting prior to this meeting for review.

Minutes have the year wrong on 'A motion to accept the February 11, 2019 meeting minutes ...' This statement shows up again at the end in the summary of motions.

➤ A motion to accept the May 11, 2020 meeting minutes with corrected year was made/seconded (Carl Nawrocki/Carol Irwin) and unanimously approved.

Treasurer's Report: as of 8/12/20

A hard-copy of the Treasurer's Report is attached to the end of the minutes.

Items to note:

- We are underspending for the year, so doing well according to current situation.
- Received 13 membership renewals this fiscal year. Next batch of membership renewals go out in November; it is anticipated that book vendors will not renew.

➤ A motion to accept the Treasurer's Report **as of 8/12/20** was made/seconded (Carl Nawrocki/Carol Irwin) and passed unanimously.

Membership Report: The hard-copy report is attached to the end of the minutes. Carol Irwin reported that we currently have 133 members. One new member joined in 2020. 96 renewals are coming due. About 36 of these are vendors; it was decided that it is not worth the postage to send book vendors renewal forms.

State of the Library:

To note:

- Proposed HVAC work is out for bids
- Vicky is preparing for safe reopening when we allow patrons back in, and showed pictures
 - Circulation area was relocated to the children's play area
 - Furniture/toys have been moved to small meeting room that will be closed to the public
 - Large meeting room used as material quarantine area
- No estimated date of the library opening back up to the public
- Curbside pick-up is going well
- Vicky demonstrated Virtual Library links available on the website
- Discussed museum passes, most of which are not getting used much during the pandemic. Vicky is unsure whether we should renew.

Library Board Report: Sue Butler reported that August meeting was canceled due to the storm and power outages. Library Board has a new treasurer, Diane Robillard, replacing Maura Rehrig.

FoCL (Friends of Connecticut Libraries): Carl reported that FoCL elected officers and determined budget. In September they will discuss fundraising ideas.

Old Business:

Staff Appreciation for National Library Week: wait until library opens.

Spring Book and Plant Sale: cancelled.

Memorial Day Parade: cancelled.

Review of By-Laws: postponed until next "in-person" meeting.

Fall Used Book Sale: cancelled.

New Business:

Review of used book sales operations and fundraising:

2021 may not even be a feasible time for large book sales. We should explore other possible options, such as have a number of smaller book sales (children's books, non-fiction, etc).

Upcoming Meeting Dates:

November 16, 2020

February 8, 2021

May 10, 2021 (Annual Meeting)

➤ A motion to adjourn the meeting at 8:46 p.m. was made/seconded (Bart Drennen /Carl Nawrocki) and passed unanimously.

Respectfully Submitted,

Heidi Preston, Vice President

Summary of Motions:

➤ A motion to accept the May 11, 2020 meeting minutes with corrected year was made/seconded (Carl Nawrocki/Carol Irwin) and unanimously approved.

➤ A motion to accept the Treasurer's Report **as of 8/12/20** was made/seconded (Carl Nawrocki/Carol Irwin) and passed unanimously.

➤ A motion to adjourn the meeting at 8:46 p.m. was made/seconded (Bart Drennen /Carl Nawrocki) and passed unanimously.